



Victoria County, TX

Victoria Regional Juvenile Justice Center

97 Foster Field Dr., Victoria TX 77904

<u>Position Title:</u>	Cook	<u>Effective Date:</u>	Open until filled
<u>Department:</u>	Victoria Regional Juvenile Justice Center	<u>Salary:</u>	\$13.91-\$16.35 hrly based on experience
<u>Accountable to:</u>	Assistant Chief Probation Officer	<u>Status:</u>	Full-Time Non-Exempt

Cook

GENERAL STATEMENT OF DUTIES: Meal preparation, menu planning and serving. Will be trained in health and safety policies, theft precautions and inventory control.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Must meet NCIC/TCIC employment guideline. Qualified applicants must possess a high school diploma or GED; have at least one-year experience in an institutional kitchen setting or one year of related schooling. Experience working with the School Lunch Program is preferred. Long periods of standing are required as well as the ability to lift a minimum of 20 pounds. Workweek will consist of a rotating 40 hour a week schedule. Must be able to work weekends and holidays. 21 years of age or older. No criminal record.

The Immigration Reform and Control Act of 1986 require all persons to whom a job offer is extended to provide proof of identity and eligibility to work in the United States before employment process is completed. Passing a pre-employment drug screen and criminal background check is required. The County of Victoria is an Equal Opportunity Employer.

Apply to Victoria County Human Resources. EEOE. No phone calls please. **Applications are required.** Employment applications can be found online under the employment jobs link or <https://www.vctx.org/page/employment>

Victoria County Human Resources
115 N Bridge Rm 127
Victoria TX 77901
Phone: 361-578-0752
Fax: 361-573-3028

For Additional Information

Please contact Kelly Arnecke, Assistance Chief Probation Officer

karnecke@vctx.org

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