



<b>To: All Licensed Peace Officers</b>	<b>From: Captain Ryan Mikulec</b>
<b>Date: January 1, 2024</b>	<b>Re: School Resource Deputy</b>

**THE VICTORIA COUNTY SHERIFF'S OFFICE  
THE COUNTY OF VICTORIA IS AN  
EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER.**

**POSITION: SCHOOL RESOURCE DEPUTY**

**General Duties:**

- Carry out the law enforcement function, in strict compliance with the policies and procedures of the agency;
- Provide general law enforcement services to those within the jurisdictional limits of the agency;
- Preserve public peace;
- Protect life;
- Protect property;
- Prevent crime;
- Protect the constitutional rights of all persons encountered or arrested;
- Provide equal protection for all;
- Arrive to work at a specified time in full regulation uniform, unless otherwise instructed;
- Maintain a clean and professional appearance while on duty;
- Complete, and turn in before the end of each tour of duty, all reports and necessary paperwork;
- Establish and maintain positive, effective working relationships with co-workers, supervisors, other agencies, and the public;
- Establish and maintain liaison with local, county, state, federal agencies, and public officials.



### **Specific Duties:**

- Safety of students and staff on school property
- Enforcement of State Laws.
- Respond to reports of criminal or suspicious activity without unnecessary delay
- Patrol and inspect the campus where assigned
- Investigate and complete reports in a timely manner
- Insure that security needs for campus athletic events and other activities are coordinated with the school and properly addressed.
- Appear in court and assist in the prosecution of violators
- Any other additional duties as assigned by supervisors.

### **Required Knowledge, Skills, and Abilities:**

- Possess a valid Texas Driver License
- Be a licensed peace officer with TCOLE
- Hold certification as a School Resource Officer through the National Association of School Resource Officers **or** the ability to successfully obtain NASRO certification within 12 months of appointment
- The sheriff or his designee for cause may waive any requirement
- This position is considered "Essential Personnel", who are subject to respond during emergencies including, but not limited to, natural and /or man-made disasters.

**Salary: \$25.31 hourly**

**Closing Date: Open Until Filled**

Experience: preference will be given to applicants with experience in dealing with crime scene evidence collection and preservation.

Applications can be obtained at the Victoria County Sheriff's Office or [www.joinvictoriaso.org](http://www.joinvictoriaso.org).

Submit applications to: Lt. Greg Kouba, Training Coordinator  
101 N. Glass St.  
Victoria, Texas 77901