



**Meeting Minutes**  
**VFD Fire Training Facility**  
**Tuesday, December 20<sup>th</sup>, 2016**  
**@ 9 a.m.**

1. Call to Order
  - a. Meeting called to order at 9am
2. Welcome
  - a. Introductions of committee members
3. Approval of minutes from June 8, 2016
  - a. Motion by Rick McBrayer to approve, second by Jena West
4. Election of Officers
  - a. Motion by John Crews to keep current officers, second by Mr. McBrayer. Mr. McBrayer stated that the LEPC committee will review officers in 6 months for a possible transition.
5. Sub-Committee Review and Nominations – Brian Williams volunteered to chair one of the subcommittees.
  - a. Right-to-know Information
    - i. OC Garza – chair. Mr. Crews suggested we give Victoria Advocate the meeting minutes.
  - b. Public Education
    - i. Chair needed
  - c. Hazardous Materials Facilities Liaison
    - i. Chair needed from City or County Fire Department
  - d. Emergency Response and Resources
    - i. Rex Mayes – chair, Lee Cantu discussed Invista exercise and training. Robbie Kirk discussed current status of HazMat Route. Mr. Crews suggested that Diane Dohm attend future meetings to represent the MPO. Mr. Kirk mentioned that the committee wasn't able to obtain a grant that became available due to time constraints on the project. Mr. McBrayer further discussed the process for obtaining the roadway signage for the route.

- e. Finance
    - i. Sean Kennedy - chair
- 6. VFD Fire Training Facility
  - a. Introduction
  - b. Tour
- 7. Other business
  - a. Mr. McBrayer addressed the need to request change for posting sub-committee meetings per Final Rules.
  - b. John Crews mentioned the idea of promoting future LEPC meetings in the Victoria Advocate, etc. to promote further community engagement.
- 8. Adjourn
  - a. Meeting adjourned at 9:33 am.