

APPELLATE / CIVIL PROSECUTOR CRIMINAL DISTRICT ATTORNEY'S OFFICE:

The Victoria County Criminal District Attorney's Office is seeking an appellate/civil prosecutor. Responsibilities will include all pre and post-conviction appellate matters, appeals by the State, motions for rehearing, petitions for discretionary review, and writs of habeas corpus. The position also responds to petitions for expunction and nondisclosure, applications for protective orders, requests for information pursuant to the state and federal open records acts, and some civil asset forfeiture suits. The starting salary will range from **\$100,000 - \$108,000** per year depending on experience.

ENVIRONMENTAL FACTORS: A prosecutor's job is primarily indoors consisting of office activity or courtroom activity. Case investigation/trial preparation can require some outside activity such as inspecting crime scenes and interviewing witnesses. There is significant contact with the public, crime victims, witnesses, criminals, law enforcement, and courthouse personnel.

**QUALIFICATIONS:**

**Minimum:** Applicant must be a Law school graduate, and a member of the State Bar of Texas and in good standing. Applicants' must also have the aptitude to learn and the ability to work well with others. Previous experience in criminal prosecution will be looked upon favorably.

**Knowledge:** Applicants need to be familiar with the following Texas laws: Code of Criminal Procedure, Penal Code, Transportation Code (as relates to justification for detention and possible search), Health & Safety Code Chapters 481-485, Local Government Code Chap 87, Government Code§ 44.335 and Family Code Chapters 51-61 and Texas Disciplinary Rules of Professional Conduct (particularly 3.01, 3.03, 3.04, 3.09 and 4.01).

**Character Traits:** Applicants' personal and professional integrity must be beyond reproach; Applicants must be capable of analytical thinking, rapid judgments and decisive action; Applicants must be capable of effective oral and written communication; Applicants must possess strong interpersonal skills.

*To be considered, interested candidates must submit a cover letter, a current resume (with at least three references) and a writing sample (law review article, trial/appellate brief) to:*

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